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Administrator
General Services Administration
Washington, D.C. 20405

Dear _____:

We have read the National Academy of Public Administration (NAPA) report with interest and are appreciative of the fact that your predecessor, Admiral Freeman, authorized the study and subsequently shared the results in an effort to improve Government efficiency and your Agency's responsiveness.

Mr. Don Wortman, then our Deputy Director of Administration, prepared a report for NAPA that detailed this Agency relationships and problems with the support provided by the General Services Administration (GSA). Don forwarded a copy of our study to Ray Kline by a memorandum dated 3 November 1980. An additional copy is enclosed for your convenience.

Our report proposed that specific authorities be delegated to the Central Intelligence Agency. As the NAPA report now recommends that GSA delegate to program agencies the authority to perform their own administrative services under the Office of Management and Budget policies and GSA rules, the purpose of this letter is to request that the authorities identified in our report (summarized in the executive summary) now be delegated to this Agency.

With the exception [REDACTED], our interest is to STATINTL continue to depend on GSA for the majority of our support. The delegations will enable the Agency to use internal resources to meet the support requirements of time-critical missions or of

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unusually complex or atypical support requirements where internal processing is both more efficient and responsive.

There are enclosed with this letter two proposed delegations of authority. It is believed they accurately reflect the thrust of the NAPA study recommendations and our mutual desire to improve GSA support to this Agency. Again, this Agency commends GSA for undertaking this important study.

Sincerely,

William J. Casey

Enclosures

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25X1 There are enclosed with this letter draft copies of two delegations of authority. Mr. James McDonald, our Director of Logistics, would welcome the opportunity to participate with your representatives in refining the wording of these delegations and a developing a mutually agreeable policy. Again, this Agency commends GSA for undertaking this important study.

Sincerely,

William J. Casey

Enclosures

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